



Seasonal: Assistant Concessions Manager (June – September)

Cape Cod Melody Tent, Hyannis MA South Shore Music Circus, Cohasset MA

The Assistant Concessions Manager must be friendly, flexible and support the Concessions Manager, oversee all concessions functions, employees and responsibilities, providing support when necessary.

Duties/Responsibilities:

- Assist the concessions manager in hiring and training of all Food & Beverage concessions staff
- Monitor show schedule to assist in the scheduling of concessions employees
- Ensure that concession stands are properly stocked for all events
- Handle customer concerns courteously. Position is very hands on and includes excessive interaction with staff and customers during events
- Accurately complete daily show concessions reports and all sales reconciliations
- Oversee and verify the tip disbursement at the end of each show

Qualifications:

- Concessions experience and 2 years management experience preferred
- ***TIPS Certification required***
- Communicate and coordinate effectively with management and peers
- Ability to address and handle customer concerns courteously and respectfully
- Reliable and responsible with excellent written and verbal communication skills
- Competence in use of PC or MAC, ability to text, utilize email, Word, and the Internet
- Due to the nature of our business, all employees must be fully vaccinated

Physical Demands/ Working Environment:

- Must be available for ALL show dates in the Season
- Able to lift 50 pounds
- Prolonged periods of standing, bending, walking, twisting, and climbing stairs
- Ability to work outside in varying temperatures, fast-paced and often loud environment
- Must have reliable transportation to and from work

Cape Cod Melody Tent in Hyannis, MA and the South Shore Music Circus in Cohasset, MA, are sister venues, each with a 2300 seating capacity for all-ages, are seasonal tented outdoor theaters. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 70 years.

To Apply:

Please email your resume to jobs@themusiccircus.org

or apply online at <http://www.melodytent.org/contact/employment-opportunities/>

or <http://www.themusiccircus.org/contact/employment-opportunities/>